

Development and Governmental Affairs Committee
August 1, 2018 Johnsbury Village Hall
Draft Copy/Not Approved

In attendance:

Chairman Frost, Committee Members Doyle, Bennett, Keil and Adams

Administrator: Claudett Peters

Chief Building Official Frank Urbina

Meeting started 6:30pm

TOPIC	DISCUSSION	NEXT STEPS
Minutes	Committee Member Keil moved to approve the June 27, 2018 minutes. Seconded by Committee Member Bennett. All Committee Members present voted aye. Motion carried	
Chairman's Report	No Chairman's Report	
Old Business	<p>Building Permit Fees - Village Administrator Claudett Peters and Chief Building Official Frank Urbina were in attendance to address questions from the committee regarding proposed changes to commercial building permit fees. Ms. Peters reviewed the cost of the permit fees for a current commercial new construction. She explained that a deposit predicated upon the \$.61 per square fee proposed will insure that the Village has sufficient funds on deposit to cover the plan review. She emphasized that the amount is strictly a deposit and at the time the permit is ready for pickup, the full permit fee can be calculated based upon the actual review costs and anticipated inspections</p> <p>Mr. Urbina stated that review of new commercial construction oftentimes differs greatly from new residential construction. He explained that new commercial buildings might require a review by a structural engineer. He added that if the facility will be a place of assembly, accessibility and fire code requirements can become very involved. Storage of materials in certain commercial operations will trigger other considerations. Additionally, parking and other site requirements will be a factor.</p> <p>The Committee further discussed whether the proposed \$.61 per square foot deposit calculation was appropriate for new commercial</p>	Recommend the board consider the proposed changes along with the feedback from the Finance Committee

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New Business	<p>construction. All members in attendance agreed the Village needs to provide a permit fee structure that is reasonable yet insure that the Village's costs associated with review and inspection services are covered.</p> <p>Committee Member Doyle moved to recommend that the proposed changes move forward to the Village Board for consideration along with input from the Finance Committee. Committee Member Adams seconded the motion. All Committee Members present voted aye on the roll. Motion carried.</p> <p>Development Impact Fees - The Committee concluded that development impact fees should remain the same after having reviewed the analysis prepared by staff.</p> <p>Members discussed the impact of the recently imposed "No Left Turn" at Fairview and Chapel Hill Road. Committee Member Doyle suggested the board consider imposing the limitation only during high traffic periods.</p>	
Adjournment	<p>Committee Member Doyle motioned that the meeting adjourn. Committee Member Keil seconded the motion. All Committee Members present voted aye. Motion carried at 7:38p.m.</p>	