

**VILLAGE OF JOHNSBURG
AUGUST 2, 2012 REGULAR MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES**

President Hettermann called the meeting to order at 7:32 p.m. in the Village Hall.

Attendees

Trustee John Huemann
Trustee Kevin McEvoy
Trustee Mary Lou Hutchinson (absent)
Trustee Janice Sisk
Trustee Ron Zanko
Trustee Rich Janusz (absent)
Village Attorney Michael Smoron
Village Engineer Tim Hartnett
Police Chief Keith VonAllmen
Special Projects Coordinator, Rick Quinn

OMNIBUS AGENDA – Trustee Huemann moved to approve the Omnibus Agenda. Trustee McEvoy seconded the motion. Trustee Zanko requested the removal of the agreements with HR Green for construction management services and Midland Standard Engineering and Testing from the Omnibus Agenda. All Trustees present voted aye on the roll on the remaining Omnibus Agenda items. Motion carried.

- Move to approve the minutes of the July 12, 2012 Special Meeting of the President and Board of Trustees
- Move to approve the expenditure in the amount of \$8,900 to Midland Standard Engineering and Testing for material and pavement testing associated with the Fairview Avenue sewer extension project (removed)
- Move to approve the expenditure in the amount of \$81,335 for Construction Management, Project Administration, Staking and Record Drawings associated with the Fairview Avenue sewer extension project (removed)
- Move to elect United Health Care as health insurance provider for employee health care benefits.

• **DISBURSEMENTS**

• General Fund	\$103,699.11
• Debt Service	\$
• Land and Building	\$
• Waterworks/Sewerage Fund	<u>\$ 5,930.04</u>
• TOTAL OF ALL FUNDS	\$109,629.15

HR GREEN – CONSTRUCTION MANAGEMENT SERVICES - Trustee Sisk moved to approve the agreement in the amount of \$81,335 for Construction Management, Project Administration, Staking and Record Drawings associated with the Fairview Avenue sewer extension project. Trustee Huemann seconded the motion. Trustee Zanko questioned if photographs will be taken to document the project. Mr. Hartnett stated that pictures would be taken and the project area will be videotaped prior to and during construction and at the close of the project. He agreed to add language regarding the photographs and video to Section C-2 of the agreement. Trustee Zanko questioned who makes up the sewer committee. Mr. Hartnett stated

that it consists of President Hettermann, Trustee McEvoy, Ms. Peters, Mr. Quinn, and himself. Trustee Zanko questioned language in the agreement related to the actions of the contractor. He questioned if the language prohibits the engineer from stopping the project when faulty work is detected. Mr. Hartnett explained that the contract documents specifically callout the engineer's right to stop work. Trustee Zanko questioned the language in Section 7.1 regarding fees changing during the contract term. Mr. Hartnett stated that the fees would not change and he would therefore strike Section 7.1. Trustee Zanko questioned if changes to the contract would be brought before the board. Ms. Peters stated that they would but if the change occurred because of an emergency situation, the board would act on the change afterwards and ratify the action. Mr. Hartnett stated that he would work with the Village Attorney and Village Administrator to incorporate the changes discussed. All Trustees present voted aye on the roll.

PRESIDENT'S REPORT - President Hettermann discussed the concerns raised by Trustee Zanko regarding Metra. He provided the board a copy of his response to Trustee Zanko and stated that he plans to schedule a status report on the Metra project for a later meeting so that all Trustees could be present.

SEWER EXTENSION BIDS – Trustee McEvoy moved to accept the bid from Glenbrook Excavating in the amount of \$759,411.87 for extension of the Fairview Avenue sewer from Chapel Hill Road to Church Street. Trustee Huemann seconded the motion. Trustee Zanko questioned whether or not Mr. Hartnett contacted the other bidders to see if they wanted to revisit their figures. Mr. Hartnett explained that public sector projects are done through sealed bids and he cannot permit a bidder to adjust their bids. He explained that if a bid was unusually low, he could reach out to the bidder to make sure the bid is accurate. All Trustees present voted aye on the role. Motion carried.

HILLER PARK DUGOUTS - Trustee Zanko moved to approve the expenditure not to exceed \$10,500 for dugouts at Hiller Park. Trustee Huemann seconded the motion. Trustee Sisk reviewed the proposed dugouts and explained that it is expected that the Village will be paying for the dugouts at two of the fields but that the Pigtail league plans to pay for the dugouts on the softball field. She further explained that weathering, maintenance and vandalism were the primary reasons for changing the recommendation to pursue the fencing type dugouts in lieu of the wooden structure previously proposed. Trustee Huemann suggested that the Village pursue a steel roof rather than aluminum. Trustee Zanko suggested that the Village make certain that the anchoring of the roof is sufficient to carry the load and that blind fasteners are utilized. He also suggested we look into whether or not sway bracing was needed. Additionally it was recommended that the structure include a finished fascia on all sides and that mesh tarps are installed to block sun and wind. Mr. Hartnett agreed to have a structural engineer from his firm review it and he will work with Mr. Swartzloff to insure that that the dugouts are structurally sound. All Trustees present voted aye on the roll. Motion carried.

ADJOURNMENT – Trustee Huemann moved to adjourn. Trustee McEvoy seconded the motion. All Trustees present voted aye. Motion carried at 8:10 p.m.

Respectfully Submitted

Claudett E. Peters
Village Administrator