

**VILLAGE OF JOHNSBURG
JULY 12, 2012 SPECIAL MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES**

President Hettermann called the meeting to order at 7:31 p.m. in the Village Hall.

Attendees

Trustee John Huemann
Trustee Kevin McEvoy
Trustee Mary Lou Hutchinson
Trustee Janice Sisk (absent)
Trustee Ron Zanko
Trustee Rich Janusz
Village Attorney Michael Smoron
Village Engineer Tim Hartnett
Police Chief Keith VonAllmen

OMNIBUS AGENDA – Trustee Janusz moved to approve the Omnibus Agenda. Trustee Huemann seconded the motion. Trustee Zanko requested the removal of all of the items on the Omnibus Agenda. There being no items remaining on the Omnibus Agenda, no action was taken.

Move to approve the minutes of the June 21, 2012 Regular Meeting of the President and Board of Trustees (removed)

Move to approve an Intergovernmental Agreement between the Village of Johnsburg and the Village of Spring Grove for Mutual Aide (removed)

Move to approve the expenditure in the amount of \$61,104.44 for the purchase of a 2012 Ford F550 equipped with salt spreader and plow from Kunes Country Ford of Antioch and the financing of same. (removed)

Move to approve Master Service Agreement between the Village of Johnsburg and Fox Bluff Corporation for audit services related to the Village's telecommunications and energy systems. (removed)

DISBURSEMENTS (removed)

General Fund	\$170,258.06
Debt Service	\$ 227.50
Land and Building	\$
Waterworks/Sewerage Fund	<u>\$ 18,312.44</u>
TOTAL OF ALL FUNDS	\$188,798.00

MINUTES – Trustee Huemann moved to approve the Minutes. Trustee Janusz seconded the motion. Trustees McEvoy, Huemann, Janusz and Hutchinson voted aye. Trustee Zanko abstained. Motion carried.

INTERGOVERNMENTAL AGREEMENT - Trustee Huemann moved to approve an Intergovernmental Agreement between the Village of Johnsburg and the Village of Spring Grove for Mutual Aide. Trustee McEvoy seconded the motion. Trustee Zanko questioned how liability is addressed. Attorney Smoron explained that the Village's insurance would cover the Village's exposure. President Hettermann pointed out that the agreement is exactly the same as the

agreement previously reviewed and approved by the Board between the Village of Johnsburg and the City of McHenry. All Trustees present voted aye on the roll. Motion carried.

VEHICLE ACQUISITION – Trustee Huemann moved to approve the purchase of a Ford F550 truck from Kunes County Ford and the financing of same. Trustee McEvoy seconded the motion. Trustee Zanko questioned why the Village is financing the purchase of the truck since the Capital Plan has been established. Ms. Peters explained that the truck acquisition is the last vehicle that will be financed. She iterated that when the Capital Plan was being reviewed this year, it was pointed out that this particular vehicle would be financed because the Plan had not been in place long enough for sufficient dollars to be set aside for a cash purchase. President Hettermann explained that in the past the Village always pursued cash purchases of vehicles but because of economic challenges, funds have been limited for capital purchases requiring the Village to finance vehicles over the past couple of years. Ms. Peters clarified that the financing will be done through the State Bank Group at a rate of 3.25% for a three year period. She stated that the State’s leasing terms were much higher at 5.5%. All Trustees present voted aye. Motion carried.

FOX BLUFF CORPORATION - Trustee Hutchinson moved to approve the Service Agreement between the Village of Johnsburg and Fox Bluff Corporation. Trustee Huemann seconded the motion. Trustee Zanko suggested that language be added to the agreement establishing a time line in which Fox Bluff Corporation will complete the work. Attorney Smoron suggested that a 120 day period be established and language included that could further extend the period if agreed to by both parties. Trustee Hutchinson amended the motion to include the added language. Trustee Huemann seconded the amended motion. All Trustees present voted aye on both the original and amended motion. Motion carried.

DISBURSEMENTS – Trustee Huemann moved to approve the Disbursements. Trustee McEvoy seconded the motion. Trustee Zanko questioned the payment to Northeast Wisconsin University, Stateline Technologies, Radicom and Stateline Pumping. Chief VonAllmen reported that the payment to Northeast Wisconsin University was for online taser training and the payment to Radicom was for camera installation in a police squad. Ms. Peters reported that the payment to Stateline Technologies was for IT services, some of which included setup of a donated server at the Police Department. President Hettermann reported that the payment to Stateline Pumping was for “bugs” for the wastewater treatment plant.

PRESIDENT’S REPORT - President Hettermann informed the Board that the Chief is seeking to extend conditional offers of employment to fill two vacant positions at the Police Department. He further reported that Marikay Gebis is being brought on as a part-time employee of the Village as she has completed her required term with the staffing agency.

Trustee Zanko questioned the need to bring on two additional police officers. He stated that he doesn’t believe a second officer is necessary and that shortages should be covered by part-time officers. Chief VonAllmen explained that the department is down three total positions however he is only seeking to fill the two positions included in the budget. He further explained that the Village utilizes part-time officers whenever possible however the use of part-time officers is limited through the collective bargaining agreement. President Hettermann stated that at times there is only one officer on a shift because of the current shortage and the Chief has also covered shifts which detracts from his work. Trustees McEvoy, Huemann, Janusz and Hutchinson voted

aye. Trustee Zanko abstained explaining that he supports the need to fill one position but not two.

APPROPRIATION HEARING – Attorney Michael Smoron opened the public hearing on the proposed Appropriations for the Village of Johnsburg at 8:03 p.m. He confirmed that notice of the hearing was published in the Northwest Herald and explained the purpose of the hearing. There were no questions or comments from the public and the hearing closed at 8:05 p.m.

Trustee Zanko moved to approve Ordinance 11-12-06 Making Appropriations for General Corporate Purposes for the Village of Johnsburg for the Fiscal Year beginning May 1, 2012 and Ending April 30, 2013. Trustee Huemann seconded the motion. Trustee Zanko questioned how the appropriation is determined. Ms. Peters explained that each line item is reviewed and the appropriated number is determined based on potential exposure and past trends. All Trustees present voted aye on the roll. Motion carried.

OLD BUSINESS – Mr. Hartnett reported that bids were opened for the Fairview Avenue sewer extension project. Seven bid packets were picked up and five bids were submitted. The EOPC was \$824,000 for the base bid and \$171,000 for the add alternate. The low bid was received from Glenbrook Excavating at \$624,000 for the base bid and \$135,279 for the add alternate. The matter will be before the board at the next meeting for consideration.

RECESS FOR EXECUTIVE SESSION - Trustee Janusz moved that the meeting recess to go into closed session to discuss the purchase or lease of real property for use by the Village. Trustee Huemann seconded the motion. All Trustees present voted aye on the roll. Motion carried at 8:25 p.m.

RETURN TO REGULAR SESSION – Trustee McEvoy moved to return to regular session. Trustee Janusz seconded the motion. All Trustees present voted aye on the roll. Motion carried at 8:50 p.m.

ADJOURNMENT – Trustee Huemann moved to adjourn. Trustee Zanko seconded the motion. All Trustees present voted aye. Motion carried at 8:50 p.m.

Respectfully Submitted

Claudett E. Peters
Village Administrator