

PARK SHELTER
Permit Application

Name _____

Address/City-State Zip _____

Phone _____

Type of Function _____

Date of Use _____ Hours of Function _____

Park (Sunnyside Memorial, Rescue Squad Memorial or Hiller) _____

Alcohol served: YES/NO Liquor Liability Insurance Established : YES/NO

Please make checks payable to the Village of Johnsburg.

I have read the attached Rules/Regulations and will comply with them.

Sign _____ Date _____

OFFICE USE

Paid by: Check _____ Cash (Receipt) _____

Usage Fee _____ Date _____ Rec'd by _____

Security Deposit _____ Date _____ Rec'd By _____

NO RESERVATION IS FINAL UNTIL THE RENTAL FEE IS PAID AND FORMS ARE COMPLETED

VILLAGE OF JOHNSBURG
PARK SHELTER RENTAL APPLICATION

<u>Private Functions</u>	<u>Fee</u>	<u>Deposit</u>
Residents	\$25.00	\$100.00
Non Residents	\$100.00	\$100.00

RESERVATIONS/Fees

Upon receiving verbal confirmation that the shelter is available two checks (one for the rental fee and one for the deposit fee) must be submitted to hold the requested time and date along with a completed application form. All fees associated with a rental must be paid in full no less than fourteen days before the rental date. All security deposits are refundable if no damage has been done to the park or shelter. Refund of security deposits will be issued within fourteen days following the rental date.

Insurance

If alcohol is served, the rental host shall secure and maintain liquor liability insurance for the event in the amount of \$300,000 with The Village of Johnsburg named as Additional Insured. The certificate of insurance must be provided to the village hall no later than seven days prior to the rental date.

Please make sure that all trash and litter is picked up and disposed of properly. If you are using the charcoal grill please make sure ashes are cool before you dispose of them. There is no parking on the grass and we ask that you do not drive on it to unload vehicles. The permit holder is responsible for general clean up of the pavilion and park grounds by 6:00 a.m. the next morning following the function.

Please be aware that the park is a public location and in all likelihood there will be children and other adults utilizing the park.

Park Hours are: Sunrise to Sunset

Please, if you have any questions call 815-385-6023.

