

VILLAGE OF JOHNSBURG
COMMUNITY AFFAIRS COMMITTEE
AUGUST 13, 2013

MEMBERS PRESENT

Chairman Sisk
Ken Calhoun
Cynthia Ducak (absent)
Cheri Dory
Jill McEvoy (absent)
John O'Brien
Audrey Ullrich

Meeting called to order at 7:02pm by Chairman Sisk

APPROVAL OF MINUTES

Committee Member Calhoun moved to approve the minutes from the July 16, 2013 meeting. Seconded by Committee Member Ullrich – All committee members present voted aye. Motion Carried.

- **Chairman's Report:** Chairperson Sisk informed the committee members that the 2014 budget was approved as well as the appropriation. She reported that a different builder is taking over the construction of single family homes in Running Brook Farms subdivision. The annexation agreement governing impact fees for the development expired and the Board approved the extension of the fee schedule for the new builder. Committee Member Ullrich questioned what was appropriated for park improvements. Chairperson Sisk informed the committee that she only budgeted the lighting for Sunnyside Park because there is already money in Running Brook Farms Park. The committee will be discussing long term capital improvements at the next meeting.
Chairperson Sisk informed the committee that the Board approved the building and site plan for a gas station and convenience store proposed by Murphy Oil Co on one of the Walmart outlots. They also amended the Liquor Control ordinance to provide for an additional liquor license to make it possible for Murphy Oil Co to sell packaged liquor.

NEW BUSINESS

- **Communications:** Committee Member Calhoun mentioned that the Village of Spring Grove was not aware of Walla Pa Looza. He asked if it would be possible to combine advertising and support each other's events such as Spring Grove does with Richmond. Chairman Sisk agreed with the idea. She stated that the Community Affairs Committee may need to reach out to their municipality.

OLD BUSINESS

- **Boat Launch and Parks:** Chairperson Sisk stated she would like to have playgrounds in all of our parks. She reported that Bill Swartzloff is looking into costing for boat launch improvements. Because of the cost, the improvements may have to be completed in sections. Improvements include more stable railings and extending the pier. This will be talked about more after Celebration in the Park.
- **Celebration in the Park:** Chairperson Sisk discussed the details for Celebration in the Park (see attached).
- **Meet and Greet Santa:** Chairperson Sisk informed the committee that Meet and Greet Santa will be moved to the Community Club because it is outgrowing the Village Hall facility. The Lions Club will also use the event as an opportunity for residents to pick up their wreaths. The committee discussed having the Johnsbury Area Businesses Association host a tree decorating contest with the winner taking their tree home. Because of the change of venue, the committee discussed having some type finger food but still have to be conscious of costs. The event will take place on Sunday, December 1. There will be crafts and Santa will arrive at 12:30. There will be a donation collection that will include either bringing a toy for Toys for Tots or food for charity.
- **Hiller Concession Stand:** Committee Member Calhoun went to Spring Grove to get their field user agreement and asked about their concession stand. Spring Grove has an agreement with Richmond baseball association. He reviewed the specifications of the user agreement with the committee. Chairman Sisk asked the committee if the separate sports organizations would be interested in using the concession stand. Committee Member Ulrich feels JBBL would be interested. She is unsure about soccer and stated that the football team uses the high school concessions. The Committee discussed the need to advertise that the concession is open. Chairperson Sisk stated that in order to run it, someone would need to be food certified and have to be licensed. She would like to get all the sports organizations together to see who would be interested. If many teams were using it, it may be difficult to take inventory. If the organizations were interested the village would need to pursue it. All profits that are made would go back to the organizations. The thought is that if the concession stand was operating, more teams would use our fields. Chairperson Sisk will draft a letter before the next meeting and have Marikay Gebis email it to the committee for input. Chairperson Sisk would like to start out with packaged food which would still require someone to be food certified but not as involved.
- **Community Events:** Committee Member Ullrich will look into what it takes to have a farmers market once a week. It would most likely be at Rescue Squad Park. Chairperson Sisk would like to charge a nominal fee and have the vendors keep the profit. She would also like to incorporate a couple of craft vendors. This event would start out only once a month and build from there. Committee Member O'Brien will look into the costs and equipment involved in having a movie in the park. This would take place at Hiller Park.

- **Next Meeting:** September 10, 2013

ADJOURNMENT

- Committee Member Ullrich moved to adjourn the meeting, seconded by Committee Member Calhoun. All committee members present voted aye. Motion carried. Meeting adjourned at 8:25PM.

Respectfully Submitted,
Marikay Gebis

