

VILLAGE OF JOHNSBURG  
COMMUNITY AFFAIRS COMMITTEE  
June 12, 2012

**MEMBERS PRESENT**

Chairman Sisk  
Ellen Bathje  
Cynthia Ducak  
Cheri Dory  
Jill McEvoy  
Rob Gough (absent)  
Mike Koeshall (absent)

Meeting called to order at 7:05pm by Chairman Sisk

**APPROVAL OF MINUTES**

Committee Member Jill McEvoy moved to approve the minutes from the May 8, 2012 meeting. Seconded by Committee Member Ellen Bathje – All committee members present voted aye. Motion Carried.

**FROM THE FLOOR**

- **Concession stand:** Jim Blackowicz along with his son, Brent spoke of interest in running/managing the concessions stand at Hiller Park. Mr. Blackowicz will check with the Health Department regarding what different types of food can be sold. He was also interested in what type of revenue can be made and it was suggested he speak with the previous manager. Mr. Blackowicz inquired about costs related to running the concessions and the committee advised him of a nominal fee for utilities and maintenance. He inquired about what school and sporting events took place at Hiller Park. While inquiring about the different sports organizations, the committee suggested that it would be appreciated if he made a donation back to the parks from part of his profits. The committee also suggested Mr. Blackowicz attend the next field use meeting so he may speak to the sport organizations as a group instead of contacting each individual. He stated he would do so. He was further directed to contact Bill Swartzloff for a tour of the concession stand.

**OLD BUSINESS**

- **Rescue Squad Park:** Work is expected to continue this summer
- **Running Brook Farms Park:** Chairman Sisk stated she has asked Village Administrator Claudett Peters for assistance because she's not getting a response. Ms. Peters is going to communicate with the developer to get an idea of the makeup of the subdivision. Chairman Sisk would like the next meeting to take place at the park site in Running Brook farms. The Committee suggested setting up a survey with postcard but it was decided they need to look at the property first. The Committee suggested possibilities such as a playground and half basketball court as well as a small water park similar to Veterans Acers in Crystal Lake. Joe Huemann had approached the Community Affairs Committee with the idea of putting a small

water park at Rescue Squad Park. Although a water park would not be ideal for that Rescue Squad Park, Ellen Bathje suggested it may be possible for Running Brook Farms Park and they should discuss this option with Joe Huemann.

- **Celebration in the Park:** Chairperson Sisk has reserved the band, Bony Knees at the same price as last year - \$400. Once the contract is in, it will be forwarded to Marikay Gebis. The committee discussed the food with Mike Koeshall and it was decided the Johnsbury Community Men's Club will do the food like last year with Mr. Koeshall being the contact. It is assumed the Men's Club will contact the Health Department because Mike Clark is already certified. The committee agreed that Hometown Caterers will be used for deserts with Jill McEvoy being the contact. Signage will be pursued by the Committee for both the Johnsbury Community Men's Club and Hometown Caterers for Celebration in the Park as they will continue to use them in the future.

The Committee discussed ideas for advertising the event such as including something in the Saufen und Spiel parade such as a golf cart with signage and children walking behind or in front of the cart with a banner and flyers wrapped around candy. The committee will register to participate in the parade on their own, not through the Village. Contact will be made with the athletic director to secure football players for help and find out if there are kids available to help pass out flyers.

Fundraising efforts are to begin right away. Village Accountant, Laurie Cwerenz has a list of vendors that will be useful. Marikay Gebis and Ms. Peters are working on getting the liquor license. Rob Gough has secured the Lions Club to sell beer. Signage will be prepared once pricing is determined. Fireworks have been scheduled with Mad Bomber. The soda and water will be arranged like last year but less will be ordered as there was much left over. Raymond's Bowl will provide ice. Committee member Dory suggested looking at Jewel and Meijer to see about getting sale prices. Chairperson Sisk said to check Angelo's sales first.

The decorations will be the same as last year. Committee member Cindy Ducak will be in charge of games again this year. The committee agreed that signage should reflect that there will be no games after the fireworks and those selling tickets should inform customers of the cutoff time so they aren't left with tickets. When this happens, the customers want to use the tickets for popcorn and the Committee is trying to avoid that this year. The Committee agreed to clarify what the tickets may be used for. They would like all food and drinks to be paid for with cash and all games with tickets. It was suggested that the ticket booth be located by the games.

There is a need for one more generator with the light. Committee member Bathje agreed to talk with Public Works Director Dave Wilcox about it. Popcorn and pop must be sold under a tent per the health department. It was suggested to keep all cash items under the same tent. Committee member Ducak suggested having high school students do face painting again this year. The tickets will continue to be priced at 5 tickets for \$1.00 or .25 per ticket.

It was suggested to have to have 2 Bouncies and a total of 5 globe lights from Ed's rental. The order will be finalized in August. Committee Member Bathje will take care of contacting

Waste Management for dumpsters and will also order the port-o-lets. The hay ride will be available again his year. The Committee suggested having more signage for directing people to the games and food. There also needs to be a sign for parking at the entrance. Chief Von Allmen would like to have some parking spots left open at the east side of the lot so people aren't walking through all of the cars. Committee Member Bathje will talk with Marikay Gebis about letters for donations. Committee Member Koeshall saw people bringing in coolers last year and it was suggested they talk to Chief VonAllmen about what rules should be in place.

- **Eagle Scouts:** Drew has completed the new bench and refurbished the existing benches, replaced some of the wood. Chairperson Sisk approved the color of the stain. The Village graciously offered to donate a plaque for the bench because it was not within the Eagle Scout's budget. Chairperson Sisk also sent a letter to the editor of the Northwest Herald to send him thanks from the Community Affairs Committee and the Village of Johnsburg.
- **Halloween:** Chairperson Sisk received word from Chief Von Allmen that he was behind their decision in regards to changing Halloween to be on the last Saturday of October. Committee Member Mcevoy would rather it not be the Committee's decision. It was suggested to check with St. Johns and any other organizations that have fun fairs that trick or treating may interfere with. It was stated that almost all other communities have Halloween on October 31<sup>st</sup>. The board and President Ed Hettermann have been approached to change the day. Committee Member Dory brought up the fact that people may come to Johnsburg for the extra day of trick or treating but the others don't see it as a problem because the same thing could happen on October 31<sup>st</sup> as well. The Community Affairs Committee will be making the recommendation. Committee Member McEvoy made a motion for recommendation to the board for Halloween to be changed from October 31<sup>st</sup> to the last Saturday of October for the hours of 3:00 PM -8:00 PM Committee Member Bathje seconded. All Committee Members present voted aye.

#### **NEW BUSINESS**

- **Meet in July:** It was decided by all members to forgo a meeting in July. The next meeting will be set for August 14.
- **FOIA** – All of the committee members have to complete the FOIA test. Once completed, a copy of the certificate will be given to Ms. Peters to keep on file.

#### **ADJOURNMENT**

- Committee Member McEvoy moved to adjourn the meeting, seconded by Committee Member Dory. All committee members present voted aye. Motion carried. Meeting adjourned at 8 PM.

Respectfully Submitted,  
Marikay Gebis